

## StrasGlobal Team Fund Donations

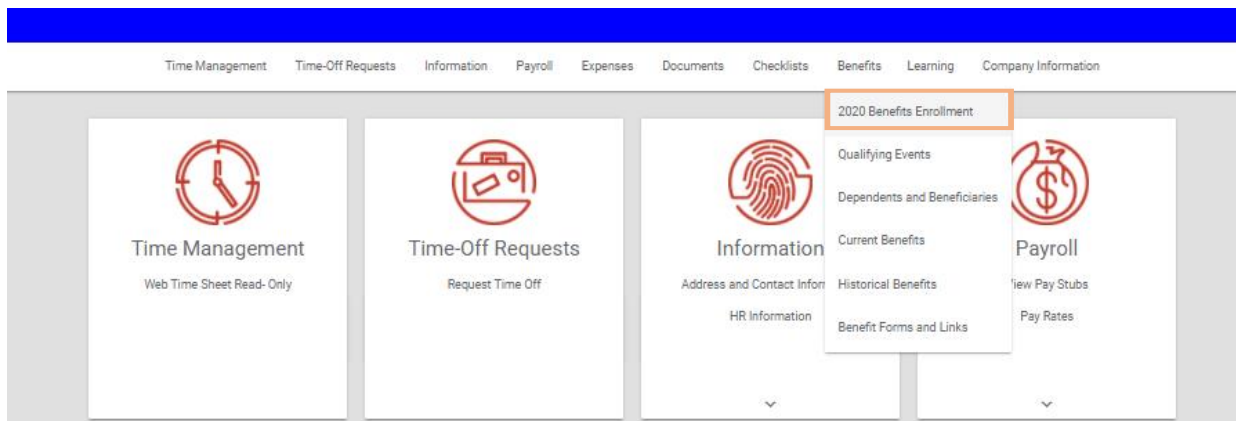
You now have the opportunity to help your fellow co-workers by donating to the StrasGlobal Team Fund through payroll deduction. The enrollment process is very easy and you decide how much you would like deducted each pay period. You can opt out at any time.

There are three important things that you need to know:

1. The StrasGlobal Team Fund is not a registered charity and your deduction/donation is not tax deductible.
2. Your donation to the StrasGlobal Team Fund will be deducted from your after-tax income.
3. This is a totally optional program. Only donate if you can and would like to.

To donate to the StrasGlobal Team Fund through payroll deduction, simply log into Paycom and follow the steps below:

In the Benefits drop down menu click on the [2020 Benefits Enrollment](#) option



Click the [Start Enrollment](#) button

A screenshot of the '2020 Benefit Enrollment' page in the Paycom system. The page has a blue header with the same navigation bar as the previous screenshot. The main content area is titled '2020 Benefit Enrollment'. On the left, there is a message box with a clock icon stating 'You have 310 days to complete enrollment.' Below this, it says 'Hello Teresa' and provides information about the MEC plan, stating that it is offered at no cost to employees with valid other coverage (private insurance or Medicaid) and that they will be automatically enrolled to take advantage of this free wellness and preventive care benefit. There are two buttons: 'CANCEL' and 'START ENROLLMENT' (highlighted with a blue box). On the right, there is a summary box titled '2020 Benefit Enrollment' showing a 'Total Cost Per Pay Period' of '\$0.00'. Below this, there are two green checkmarks indicating that 'Contact Information' and 'Dependents and Beneficiaries' have been successfully entered. At the bottom of the summary box, it shows 'Team Fund-Donation' as '\$0.00' and a 'REVIEW' button.

Decide how much you would like to donate each week and enter on the amount line.  
When that is done click the [Enroll](#) button.

☒ Team Fund-Donation

Employee Per-Pay-Period-Amount

10.00

☐ Decline Coverage

PREVIOUS

ENROLL

2020 Benefit Enrollment

\$0.00

Total Cost  
Per Pay Period

✓ Contact Information

✓ Dependents and Beneficiaries

✗ Team Fund-Donation

\$0.00

REVIEW

FINALIZE

At this point you will review your enrollment and finalize the deduction by clicking the [Finalize](#) button.

Review and Finalize

View Detailed Enrollment

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If you are satisfied with your enrollment, click Finalize then Sign and Submit to complete enrollment.

Employee Information

Employee ID

Hire Date

2020 Benefit Enrollment

\$10.00

Total Cost  
Per Pay Period

✓ Contact Information

✓ Dependents and Beneficiaries

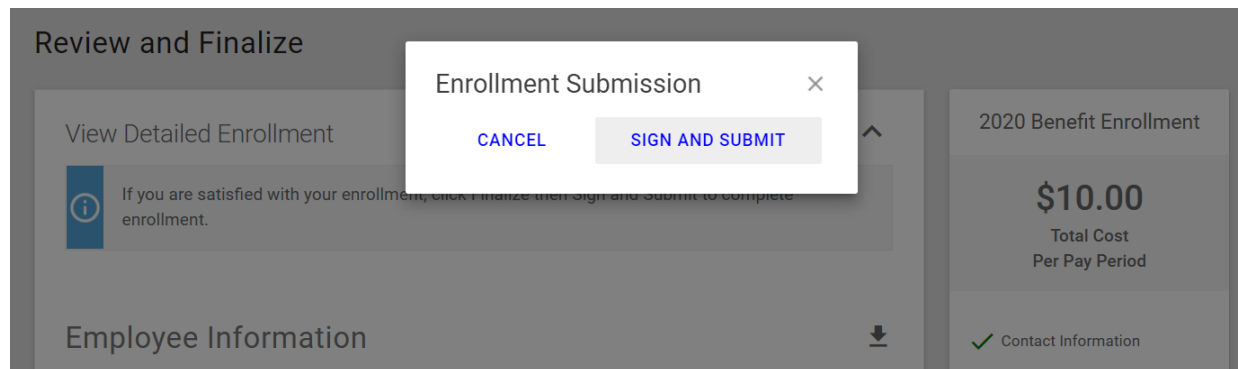
✓ Team Fund-Donation

\$10.00

REVIEW

FINALIZE

When the Enrollment Submission box appears click on [Sign and Submit](#)



The next screen you see will be confirmation that your enrollment is complete.  
At this point you can log out of Pavcom.

